

Application / Use

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Archive search of documents

Freeze Searchmask

The Freeze search mask enables a full-text search as well as a search based on table fields according to the [Apache Lucene syntax](#). It is also possible to display results for specific time periods.

Freeze Suche ✓ Gespeichert   

 Suchen Analysieren + Neu Liste bearbeiten Suche   

 Suche ausführen 

Speicher Store 1 Datensätze pro Seite

Suchkriterien

Freie Suche **1** Datum **3**

Mappentyp Rechnungen ... **2** Filterziel Bezugsdatum ▾

Tabellenbezeichnung Verkaufsrechnungskopf ... Vom 

Bis 

Tabellensuchmaske ▾ **4**

| | Feldbezeichnung | Wert | Datum |
|---|--------------------------|------|--------------------------|
| → | <u>Verk. an Deb.-Nr.</u> | : | <input type="checkbox"/> |
| | Nr. | | <input type="checkbox"/> |
| | Rech. an Deb.-Nr. | | <input type="checkbox"/> |
| | Rech. an Name | | <input type="checkbox"/> |
| | Rech. an Name 2 | | <input type="checkbox"/> |
| | Rech. an Adresse | | <input type="checkbox"/> |
| | Rech. an Adresse 2 | | <input type="checkbox"/> |
| | Rech. an Ort | | <input type="checkbox"/> |

1. Full text search

A free search according to [Apache Lucene syntax](#).

2. Folder type filter

Here you can filter the results by folder type (e.g. invoices). This filter is used in combination with the other search parameters.

3. Date filter

The date filter allows you to narrow down the results by archiving or reference date.

4. Table search mask

At this point, select any table whose structure you would like to use as a search mask. The table number is then part of the search.

Apache Lucene-Syntax

A query is divided into terms and operators. There are two types of terms: Single terms and phrases. A single term is a single word such as “test” or “hello”. A phrase is a group of words surrounded by double quotation marks, such as “hello dolly”.

Multiple terms can be combined with Boolean operators to form a more complex query. The following Boolean operators are supported: AND, OR and NOT. For example, the query “hello AND world” returns documents that contain both the words “hello” and “world”.

The following characters must be escaped in a query: + - & | ! () { } [] ^ “ ~ * ? : \ To escape a character, simply place a backslash (\) in front of the character.

Wildcards can be used to search for words that contain a specific character string. The asterisk (*) stands for zero or more characters, while the question mark (?) stands for exactly one character. The query “te?t”, for example, returns documents containing words such as “test”, “text” and “tent”.

Data record-based search

The data record-based search is always executed when you open Freeze via a data record saved in BC (menu item “DEXPRO Freeze” or key combination CTRL+ALT+F). Here is an example of a vendor:

Start [Navigation](#)

◀ Vorherige Seite ▶ Nächste Seite

Allgemein

Speicher: Store 1 Datensätze (Mappen) pro Seite: 20

Ergebnisse: 11 Aufsteigende Sortierung:

Zusätzliche Filter

Suchbegriff:

Datum

Filterziel: Bezugsdatum

Vom:

Bis:

Datensätze (Mappen) [Historie anzeigen](#)

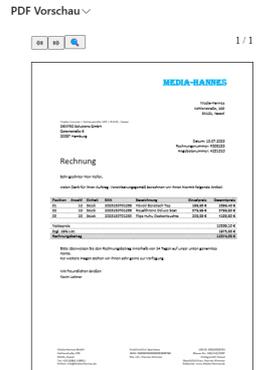
| Bezeichnung | Typ | Archiviert am | Archiviert von (Anmeldename) | Version |
|--|---------------|------------------|-------------------------------|---------|
| → Einkaufsrechnungskopf: GEKRECH108010 | Rechnungen | 11.03.2024 12:25 | service-account-bc-test-bernd | 0 |
| Einkaufsrechnungskopf: GEKRECH108009 | Rechnungen | 11.03.2024 11:31 | service-account-bc-test-bernd | 0 |
| Einkaufsrechnungskopf: GEKRECH108008 | Rechnungen | 11.03.2024 11:24 | service-account-bc-test-bernd | 0 |
| Einkaufskopf: Rechnung EKRECH1027 | Sonstige | 29.02.2024 09:51 | service-account-bc-test-bernd | 0 |
| Kreditor: K00170 | Reklamationen | 28.02.2024 13:13 | service-account-bc-test-bernd | 0 |
| Einkaufsrechnungskopf: GEKRECH108006 | Rechnungen | 28.02.2024 13:07 | service-account-bc-test-bernd | 0 |
| Einkaufsrechnungskopf: GEKRECH108005 | Rechnungen | 28.02.2024 12:54 | service-account-bc-test-bernd | 0 |
| Einkaufslieferkopf: ELIEF107005 | Aufträge | 28.02.2024 12:52 | service-account-bc-test-bernd | 0 |
| Einkaufslieferkopf: ELIEF107007 | Aufträge | 28.02.2024 12:52 | service-account-bc-test-bernd | 0 |
| Einkaufslieferkopf: ELIEF107006 | Aufträge | 28.02.2024 12:52 | service-account-bc-test-bernd | 0 |
| Einkaufsrechnungskopf: GEKRECH108004 | Rechnungen | 21.02.2024 11:20 | service-account-bc-test-bernd | 0 |

Anlagen

| Dateiname | Archiviert am | Author |
|------------------------------|------------------|-----------------|
| → 65c20e2767e9a319860443.pdf | 11.03.2024 12:25 | BERND.FEDDERSEN |
| JSON verarbeitet.json | 11.03.2024 12:25 | BERND.FEDDERSEN |
| _result.pdf | 11.03.2024 12:25 | BERND.FEDDERSEN |

Datensatzfelder

| Bezeichnung | Wert |
|--------------------|------------------|
| No | GEKRECH108010 |
| Buy_from_Vendor_No | K00170 |
| Pay_to_Vendor_No | K00170 |
| Pay_to_Name | Media-Hannes |
| Pay_to_Address | Kohlenstraße 100 |



Typical jumping off points:

- customers
- creditors
- items
- Purchasing documents
- Sales documents
- Posted documents
- Financial accounting journals
- Ledger Entries

Archiving of documents

The following can be archived...

- Archiving after posting of purchasing and sales documents, as well as financial accounting journals
- Archiving of outgoing sales documents via standard reports
- Archiving of outgoing e-mails incl. attachments from BC
- Archiving of incoming documents
- Archiving of linked attachments within BC

Freeze Queue Entries

All archiving processes are listed and processed here.

Freeze Queue Entries



| Status | Version | Record System ID | Record Table No. | Archive Record ID | API Path |
|----------------------|---------|----------------------------------|------------------|-----------------------------------|-----------|
| → <u>Processed</u> ⋮ | 0 | {7f78b178-da47-ee11-be6f-6045... | 23 | {c118059f-f409-4c48-8480-f9cc3... | /eas/arch |
| Processed | 0 | {da78b178-da47-ee11-be6f-604... | 23 | {2cdb51cd-af48-46fe-bc61-0cc1... | /eas/arch |
| Processed | 0 | {da78b178-da47-ee11-be6f-604... | 23 | {566b6e77-b5d8-4665-8ecd-aea... | /eas/arch |
| Waiting | 0 | {6357476d-d647-ee11-be6f-604... | 122 | {00000000-0000-0000-0000-000... | |
| Waiting | 0 | {a6bf74b5-d647-ee11-be6f-6045... | 122 | {00000000-0000-0000-0000-000... | |