

Page Extensions

Freeze extends numerous standard pages in Business Central with archiving functions. The following features are available on each extended page:

Available Actions

- **Open Freeze:** Opens the Freeze archive search in the context of the current record. The search automatically uses the appropriate fields (e.g. document number, vendor, customer) as search criteria.
- **Freeze now:** Immediately archives the current record together with its file attachments. The archiving job for the record is added to the Freeze queue and a notification confirms the queued session.

Available FactBoxes

- **Quick Freeze:** Enables manual uploading and archiving of files via drag-and-drop.
- **Recent Entries:** Shows the most recent archiving operations for the current record.
- **Count per Record Type:** Shows the number of archive folders per Record Type.

Extended Pages

Purchasing

- Purchase Order / Purchase Orders
- Purchase Invoice / Purchase Invoices
- Purchase Credit Memo / Purchase Credit Memos
- Purchase Quote / Purchase Quotes
- Purchase Return Order / Purchase Return Orders
- Posted Purchase Invoice / Posted Purchase Invoices
- Posted Purchase Receipt / Posted Purchase Receipts
- Posted Purchase Credit Memo / Posted Purchase Credit Memos
- Posted Return Shipment / Posted Return Shipments

Sales

- Sales Order / Sales Orders
- Sales Invoice / Sales Invoices
- Sales Credit Memo / Sales Credit Memos
- Sales Quote / Sales Quotes
- Sales Return Order / Sales Return Orders

- Posted Sales Invoice / Posted Sales Invoices
- Posted Sales Shipment / Posted Sales Shipments
- Posted Sales Credit Memo / Posted Sales Credit Memos
- Posted Return Receipt / Posted Return Receipts

Master Data

- Customer Card / Customer List
- Vendor Card / Vendor List
- Item Card / Item List

Ledger Entries & Registers

- Customer Ledger Entries
- Vendor Ledger Entries
- G/L Entries
- G/L Registers
- General Journals
- VAT Report / VAT Reports

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