

# Order & Goods Receipt Reconciliation

The purchase order & goods receipt comparison checks the read out document items and compares them with all purchase order & goods receipt lines based on the read out purchase order numbers of the document.

The order comparison can only be opened if SQUEEZE has read one or more order numbers from the document or if an order number (stored in the system) has been entered manually in the validation header field.

This comparison is performed automatically after the document has been retrieved from SQUEEZE. The user has the possibility to perform or correct this comparison manually as well.

Search   [Allocate](#)   Delete Allocation   Apply

Allocate   Allocate automatically

Order No. ....

4500050502

...

Docume... Type	Allocated	Document No.	Document Line No.	Description	Type	No.
> Order		4500050502				
✓ Receipt		107038				
Receipt	✓	107038	10000	XPS 15 9570	Item	70061
→ Receipt	⋮ !	107038	20000	Dockingstation TB 16	Item	70062
Receipt	✓	107038	30000	Dis 24 Dell U2417H black Infin...	Item	70063
Receipt	✓	107038	40000	Microsoft Surface Hub 2S	Item	70064
Receipt	✓	107038	50000	Microsoft Surface Studio 2 - ...	Item	70065
Receipt	✓	107038	60000	Microsoft Windows Server 20...	Item	70066
Receipt	✓	107038	70000	Roccat Leadr Mouse Optical ...	Item	70067
Receipt	✓	107038	80000	Das Keyboard 5Q	Item	70068
Receipt	✓	107038	90000	Dell U4919DW - 124,5 cm (49...	Item	70069

Document Lines

Allocated	Type	No.	Description	Quantity	Unit of Measure	Direct U C
✓	Item	70061	XPS 15 9570	2	STÜCK	1.4
→ !	⋮	70062	Dockingstation TB 16	3	STÜCK	2
✓	Item	70063	Dis 24 Dell U2417H black Infin...	4	STÜCK	1
✓	Item	70064	Microsoft Surface Hub 2S	1	STÜCK	8.1
✓	Item	70065	Microsoft Surface Studio 2 - ...	2	STÜCK	3.1
✓	Item	70066	Microsoft Windows Server 20...	1	STÜCK	6
✓	Item	70067	Roccat Leadr Mouse Optical ...	6	STÜCK	1
✓	Item	70068	Das Keyboard 5Q	6	STÜCK	2
✓	Item	70069	Dell U4919DW - 124,5 cm (49...	2	STÜCK	9

Menu

# Allocate

 Allocate    Allocate automatically

Assigned lines are represented by a green tick .



## Allocate

This assigns the selected order/delivery line to the selected SQUEEZE document line.

## Allocate automatically

This assigns the appropriate order/delivery line to all SQUEEZE document lines. For this, the order/delivery itself must be selected in the upper area.

# Delete allocation

 Delete selected allocation    Delete all allocations

Unassigned lines are represented by a red exclamation mark .

## Delete selected allocation

This removes the assignment of the selected line.

## Delete all allocations

This removes all assignments.

# Apply

 Apply selected    Apply all allocated

## Apply selected

This applies the assignment of the selected line. Missing information will be added from the order/delivery line. This also immediately transfers this change to the validation line.

## Apply all allocated

This applies the assignment of all assigned lines. Missing information will be added from the assigned order/delivery lines. This will also immediately transfer these changes to the validation lines.

# Areas

## Order number

Order No. ....	4500050502	...
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The order number currently to be compared is displayed here. If several order numbers have been read out, the corresponding list can be opened via the three dots.

	Line No. ↑		Value
→	<u>10000</u>	:	330021789
	20000		330022500

OK

Cancel

## Order & Deliveries

in this area the order and all its lines are listed, as well as all related deliveries and their lines.

	Docume... Type	Allocated	Document No.	Document Line No.	Description	Type	No.	
	> Order		4500050502					^
	✓ Receipt		107038					
	Receipt	✓	107038	10000	XPS 15 9570	Item	70061	
→	Receipt	:	107038	20000	Dockingstation TB 16	Item	70062	
	Receipt	✓	107038	30000	Dis 24 Dell U2417H black Infin...	Item	70063	
	Receipt	✓	107038	40000	Microsoft Surface Hub 2S	Item	70064	
	Receipt	✓	107038	50000	Microsoft Surface Studio 2 - ...	Item	70065	
	Receipt	✓	107038	60000	Microsoft Windows Server 20...	Item	70066	
	Receipt	✓	107038	70000	Roccat Leadr Mouse Optical ...	Item	70067	
	Receipt	✓	107038	80000	Das Keyboard 5Q	Item	70068	
	Receipt	✓	107038	90000	Dell U4919DW - 124,5 cm (49...	Item	70069	v

## SQUEEZE document lines

In this area all read out positions of the SQUEEZE document are listed.

Allocated	Type	No.	Description	Quantity	Unit of Measure	Direct U C
✓	Item	70061	XPS 15 9570	2	STÜCK	1.4
→	:	70062	Dockingstation TB 16	3	STÜCK	2
✓	Item	70063	Dis 24 Dell U2417H black Infin...	4	STÜCK	1
✓	Item	70064	Microsoft Surface Hub 2S	1	STÜCK	8.1
✓	Item	70065	Microsoft Surface Studio 2 - ...	2	STÜCK	3.1
✓	Item	70066	Microsoft Windows Server 20...	1	STÜCK	6
✓	Item	70067	Roccat Leadr Mouse Optical ...	6	STÜCK	1
✓	Item	70068	Das Keyboard 5Q	6	STÜCK	2
✓	Item	70069	Dell U4919DW - 124,5 cm (49...	2	STÜCK	9

Revision #4

Created 14 March 2022 13:09:28 by Christoph Koepke-von Seth

Updated 17 October 2024 09:08:23 by Christoph Koepke-von Seth